

PROCEEDINGS OF THE COMMISSIONER OF BACKWARD CLASSES WELFARE,
CHENNAI-5

PRESENT : THIRU. T.N. VENKATESH, I.A.S.,

Proc. No. A5/ 117/ 2021

Dt:27.02.2024

Sub: Establishment - O/o the Commissioner of Backward Classes Chennai-5 Tamil Nadu Ministerial Services-Posts of Typist in Backward Classes Welfare Department, included in Combined Civil Services Examination Group IV for the years 2018-19 and 2019-20 -Candidates allotted by TNPSC- Appointed to the post of Typist – Already Services regularized – Declaration of probation Orders Issued – reg.

Read: 1. Lr.no. 5561 /PSD-F1/2020, Dt: 24.12.2020 received from the Secretary, TNPSC, Chennai -3
2. This office Proc.No.A2/117/2021, Dt:21.01.2021.
3. Lr.No. 5561 /PSD-F1/2020, Dt: 19.05.2023 received from the Secretary, TNPSC, Chennai -3
4. Lr.No. 5561 /PSD-F1/2020, Dt: 16.06.2023 received from the Secretary, TNPSC, Chennai -3
5. This office Proc. No.A5/117/2021, Dt:07.07.2023
6. This office Proc.No.A2/4466/2023-16, Dt: 10.07.2023
7. This office Proc.No. A5/117/2021, Dt: 21.09.2023 & other connected records

ORDERS:

The TNPSC has allotted the following candidates provisionally selected for appointment as Typist in the Tamil Nadu Ministerial Services to this Department as against the estimate of vacancies furnished to TNPSC for the year 2018-19 and 2019-20 by this Department. Appointment orders were issued to all the candidates allotted to this department vide reference 2nd and 5th read above

2) The services of these typists were regularized on their respective date of joining duty as Typist in this office reference 7th read above except one Thiru. N. Jagadeshkumar (Sl.No.9)

Sl. no	Name of the Typist (Tvl.)	Date of regularization in the post of Typist
(1)	(2)	(3)
1.	P. Balaji, DMBC&DNC Welfare, Chennai -5	01.02.2021 F.N
2.	P. Ashok O/o DBC&MWO, Nagapattinam	18.02.2021 F.N
3.	S. Manonandhini, O/o DMWO, Villupuram	01.02.2021 F.N
4	M. Johnbaptist, O/o DBC, Chennai -5	01.02.2021 F.N
5	N. Maniprakash, O/o DBC&MWO, Erode	29.01.2021 F.N

6	V. Dhinakaran, DMBC&DNC Welfare, Chennai-5	29.01.2021 F.N
7	C. Sivasankar, O/o DBC&MWO, Cuddalore	01.02.2021 F.N
8	V. Sampath Kumar, O/o DBC&MWO, Nilgiris	29.01.2021 F.N
9	N. Jagadeshkumar, O/o DMWO, Coimbatore	21.07.2023 A.N (Not regularized)
10	R. Prakash Moorthi, O/o DBC&MWO, Madurai	29.01.2021 F.N
11	D. Sandhiya, O/o DBC&MWO, Kancheepuram	01.02.2021 F.N
12	K. Ramya, O/o DBC&MWO, Namakkal	29.01.2021 F.N
13	A. Amulraj, O/o DBC&MWO, Kanniyakumari	01.02.2021 F.N
14	R. Saraswathi, O/o DBC&MWO, Ariyalur	29.01.2021 F.N
15	J. Yamilli Rose, O/o DBC&MWO, Trichy	29.01.2021 F.N
16	S. Saranya, O/o DBC&MWO, Thanjavur	29.01.2021 F.N
17	K.Devi, O/o DMWO, Vellore	29.01.2021 F.N
18	M. Manoranjan, O/o DBC&MWO, Thiruvarur	29.01.2021 F.N
19	R. Lakshmipriya, DMBC&DNC Welfare, Chennai -5	01.02.2021 F.N
20	S. Shanmugalakshmi, O/o DBC&MWO, Thoothukudi	29.01.2021 F.N
21	S. Shathana, DMW, Chennai -5	29.01.2021 F.N

3) As per rule 32 of the Tamil Nadu Ministerial Services, they were also placed under probation for 2 years on duty within a continuous period of 3 years.

4) In G.O.Ms.No.130 ,P&AR Department, Dt:22.7.2008, the Government have prescribed the "Certificate Course in Computer on Office Automation" awarded by the Technical Education Department as additional Technical Educational qualification for the post of Typists, Steno -Typists prior to completion of probation.

5) All the following 18 typists have acquired the said qualification. In accordance with the Rule 32 and Annexure V under Rule 34 of the Tamil Nadu Ministerial Services and G.O.Ms.No.130,P&AR Department, dt:22.7.2008, the following 18 typists are declared to have completed probation period satisfactorily in the cadre of Typist on the dates noted against each of them under col(7) of the below mentioned table.

TABLE

Sl. No	Name of the Typist & Presently working Office (Tvl.)	Date of regularization in the cadre of Typist	Date of Passing of Tamil Nadu Govt. Office Manual Test	Date of passing of Computer on Office Automation	Leave taken	Date on which completion of probation is declared
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1	P. Balaji, DMBC&DNC Welfare, Chennai -5	01.02.2021 F.N	Dec 2021 (7.2.2022 A.N & 9.2.2022 A.N)	June 2018	L.O.P- 56 days (6.6.22 to 31.7.22)	25.03.2023 A.N
2	P. Ashok O/o DBC&MWO, Nagapattinam	18.02.2021 F.N	Dec 2021 (7.2.2022 A.N & 9.2.2022 A.N)	July - 2017	Nil	19.02.2023 A.N
3	S. Manonandhini, O/o DMWO, Villupuram	01.02.2021 F.N	Dec 2021 (7.2.2022 A.N & 9.2.2022 A.N)	Dec 2018	Maternity Leave - 365 days (14.6.2022 to 13.6.2023) EL - 2 days (14.6.2023 to 15.6.2023)	02.02.2024 A.N
4	M. Johnbaptist, DBC , Chennai -5	01.02.2021 F.N	Dec 2021 (7.2.2022 A.N & 9.2.2022 A.N)	B.Sc., Computer Science (Not Necessary Vide G.O.Ms.No. 130 ,P&AR Department, Dt:22.7. 2008)	L.L.P - 4 days (1.3.2021 to 4.3.2021) EL - 12 days (13.6.2022 to 24.6.2022) L.L.P. - 32 days (25.6.2022 to 26.7.2022)	16.03.2023 A.N
5	N. Maniprakash, O/o DBC&MWO, Erode	29.01.2021 F.N	Dec 2021 (7.2.2022 A.N & 9.2.2022 A.N)	BCA (Not Necessary Vide G.O.Ms.No. 130 ,P&AR Department, Dt:22.7. 2008)	El- 2 days (6.12.2021 to 7.12.2021)	28.01.2023 A.N

6	V. Dhinakaran, DMBC&DNC Welfare, Chennai-5	29.01.2021 F.N	Dec 2021 (7.2.2022 A.N & 9.2.2022 A.N)	April 2022	Nil	27.01.2023 A.N
7	C. Sivasankar, O/o DBC&MWO, Cuddalore	01.02.2021 F.N	May 2023 (18.05.2023 A.N & 25.05.2023 A.N)	June 2018	L.O.P- 58 days (2.1.23 to 28.2.23)	25.05.2023 A.N *
8	V. Sampath Kumar, O/o DBC&MWO, The Nilgiris @ Utakamandalam	29.01.2021 F.N	May 2021 (23.8.2021 A.N & 27.8.2021 A.N)	July 2018	Nil	27.01.2023 A.N
9	R. Prakash Moorthi, O/o DBC&MWO, Madurai	29.01.2021 F.N	Dec 2021 (7.2.2022 A.N & 9.2.2022 A.N)	Dec 2016	EL- 7 days (16.5.2022 to 22.5.2022)	03.02.2023 A.N
10	D. Sandhiya, O/o DBC&MWO, Kancheepuram (Maternity Leave)	01.02.2021 F.N	Dec 2021 (7.2.2022 A.N & 9.2.2022 A.N)	April 2022	EL- 15 days (1.9.2022 to 15.9.2022) EL - 5 days (2.1.2023 to 6.1.2023)	19.02.2023 A.N
11	K. Ramya, O/o DBC&MWO, Namakkal	29.01.2021 F.N	Dec 2022 (15.12.2022 A.N & 21.12.2022 A.N)	06.08.2023 August 2023	EL -13 days (15.03.2022 to 27.03.2022) L.O.P- 35days (28.3.2022 to 1.5.2022)	06.08.2023 **
12	A. Amulraj, O/o DBC&MWO, Kanniyakumari	01.02.2021 F.N	May 2022 (9.6.2022 A.N & 14.6.2022 A.N)	MCA (Not Necessary Vide G.O.Ms.No.1 30 ,P&AR Department, Dt: (22.7.2008)	EL -22 days (29.11.2022 to 20.12.2022) L.O.P- 70 days (21.12.22 to 28.2.2023)	2.5.2023 A.N
13	R. Saraswathi, O/o DBC&MWO, Ariyalur	29.01.2021 F.N	May 2022 (9.6.2022 A.N & 14.6.2022 A.N)	June 2018	Nil	27.01.2023 A.N
14	S. Saranya, O/o DBC&MWO, Thanjavur	29.01.2021 F.N	May 2021 (23.8.2021 A.N & 27.8.2021 A.N)	Dec 2017	Maternity Leave -65 days (2.2.2021 to 7.4.2021)	3.4.2023 A.N

15	K.Devi, O/o DMWO, Vellore	29.01.2021 F.N	Dec 2021 (7.2.2022 A.N & 9.2.2022 A.N)	April 2022	L.L.P- 29 days (4.2.2021 to 4.3.2021)	27.02.2023
16	M. Manoranjan, O/o DBC&MWO, Thiruvavur	29.01.2021 F.N	May 2022 (9.6.2022 A.N & 14.6.2022 A.N)	Feb 2023	Nil	27.01.2023 A.N
17	R. Lakshmipriya, DMBC&DNC Welfare, Chennai -5	01.02.2021 F.N	May 2022 (9.6.2022 A.N & 14.6.2022 A.N)	Dec 2017	Nil	31.01.2023 A.N
18	S. Shathana, DMW, Chennai -5	29.01.2021 F.N	Dec 2021 (7.2.2022 A.N & 9.2.2022 A.N)	April 2022	Nil	27.01.2023 A.N

* Date extended to the Date of passing of 'Tamil Nadu Government Office Manual Test'

** Date extended to the Date of passing of Certificate Course in 'Computer on Office Automation'

6) It is informed that the following qualification is prescribed for the Typists for promotion to the post of Assistant in accordance with G.O.Ms.NO.16, P&AR Dept, Dt:21.02.2002, and Govt Ir. No. 7364/B/2020-1, P&AR Dept, Dt: 22.01.2021 in rule 30(c) of the Special Rules for the Tamil Nadu Ministerial Service.

- Training as Junior Assistant shall be given to a typist without insisting upon successful completion of probation and passing of the Departmental Tests / completion of other training prescribed for promotion;
- Typists shall be imparted training as Junior Assistant for a period of one year as per their seniority in the post of Typist and well before they reach their turn for promotion as Assistant.

7) The Personal Assistant to the Commissioner of Backward Classes Welfare, Chennai-5 and The Personal Assistant to the Commissioner of Most Backward Classes and Denotified Communities Welfare, Chennai-5 and The Personal Assistant to the Director of Minorities Welfare, Chennai-5 and The Member Secretary, Denotified Communities Welfare Board, Chennai-18 and the District Backward Classes and Minorities Welfare Officers concerned are requested to make necessary entries regarding the completion of probation of these individuals in their Service Registers besides acknowledging the receipt of this order.

Sd/-xxxxx

Commissioner of Backward Classes Welfare

For Commissioner of Backward Classes Welfare

To
The individual concerned – through proper channel.