

OFFICIAL MEMORANDUM OF THE PRINCIPAL DISTRICT COURT, NAMAKKAL.

D.No.4519/A/2022, Dt.22.06.2022.

Sub : Public Services – TNJMS – Regularization of temporary services and declaration of completion of probation by certain individuals – Service Registers and Probation sheets of the respective individuals with work performance report of the concerned individuals – Required – Reg.

With regard to the regularization of temporary services & declaration of completion of probation period of the undermentioned individuals, all the Judicial Officers in the despatch entry are hereby required to submit work performance report about the individuals along with their Service Registers and probation sheet in the format annexed herewith, to reach this office immediately.

Sl.No.	Name (Tvl.) & Designation of the Staff members	Date of Joining in the present post
1.	D.Mayavan, Typist, Special Court for Land Grabbing Cases, Namakkal.	13.03.2019
2.	S.Thenmozhi, Typist, Sub Court, Tiruchengode.	13.03.2019
3.	S.Kayathri, Typist, Judicial Magistrate No.II Court, Namakkal.	13.03.2019
4.	S.Sumitha, Typist, Chief Judicial Magistrate Court, Namakkal.	13.03.2019
5.	G.Velpandeeswari, Typist, Judicial Magistrate No.I Court, Namakkal.	13.03.2019
6.	P.Thenmozhi, Typist, Additional District Munsif Court, Namakkal.	13.03.2019
7.	S.Usharani, Typist, Family Court, Namakkal.	13.03.2019
8.	S.Kavitha, Typist, Fast Track Mahila Court, Namakkal.	13.03.2019
9.	V.Semala, Typist, Family Court, Namakkal.	13.03.2019
10.	R.Bhuvaneshwari, Typist, Sub Court, Paramathy.	13.03.2019
11.	R.Mala, Typist, Chief Judicial Magistrate Court, Namakkal.	13.03.2019
12.	T.Ramya, Typist, Principal District Munsif Court, Tiruchengode.	13.03.2019
13.	D.Manikandan, Typist, Sub Court, Tiruchengode.	13.03.2019
14.	T.Sasikumar, Typist, Judicial Magistrate Court, Sendamangalam.	13.03.2019
15.	P.Jayasudha, Typist, Judicial Magistrate, Fast Track Court, Tiruchengode.	13.03.2019

16.	S.Nandhakumar, Typist, Judicial Magistrate Court, Rasipuram.	13.03.2019
17.	S.Revathi, Typist, Principal District Court, Namakkal.	13.03.2019
18.	P.R.Jayanthi, Typist, District Munsif Court, Rasipuram.	22.04.2019
19.	R.Sivapriya, Steno-Typist, Judicial Magistrate Court, Paramathy now on deputation at Judicial Magistrate Court, Sendamangalam.	13.03.2019

Sd/-N.GUNASEKARAN,
Principal District Judge,
Namakkal.

/T.C.F.B.O/

N. San
Chief Administrative Officer,

Principal District Court, Namakkal.

To

1. The Judge, Family Court, Namakkal.
2. The Sessions Judge, Fast Track Mahila Court, Namakkal.
3. The Chief Judicial Magistrate, Namakkal.
4. The Sub Judges, Tiruchengode and Paramathy.
5. The Principal District Munsif, Tiruchengode.
6. The Additional District Munsif, Namakkal.
7. The District Munsif, Rasipuram.
8. The Judicial Magistrates No.1 & No.2, Namakkal.
9. The Judicial Magistrates, Rasipuram, Paramathy & Sendamanglam
10. The Judicial Magistrate, Fast Track Court, Tiruchengode.
11. The Special Judicial Magistrate, Special Court for Land Grabbing Cases, Namakkal.
12. The Head Clerk, Principal District Court, Namakkal.
13. The File.

Annexure
For Regularization of Temporary Service & Declaration of Probation

Name & Designation of the staff member	:	
Name of the service belonged to the Government Servant	:	
Date of Joining in the present post	:	
Leave availed particulars of the individual (other than CL/RH) during the probation period	:	
Date of completion of probation period, i.e., one year/two years of continuous service, as the case may be.	:	
Whether passed the Certificate Course in Computer on Office Automation (for Typist and Steno-Typist only)	:	
Work performance of the individual	:	
Remarks, if any.	:	

Signature of the Presiding Officer

PROBATION SHEET

1	Service			
2	Category			
3	Name of the Probationer			
4	Date of appointment to the service, class or category			
5	Period of probation prescribed			
6	Probable date of completion of probation			
7	Test, if any, to be passed during the period of probation and name of the tests			
8	Period of service in such class or category in the higher category which counts for Probation in the category in question.			
	Name of the Office	Post held	From	To
				Period Y M D
9	Remarks of the Presiding Officer Concerned			

Place :

Date :

Signature of the Presiding concerned.

10	Particulars of orders passed regarding Completion of Probation			
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Signature of the Appointing Authority